

**BOARD OF SELECTMEN**  
**APPROVED WORKSHOP MEETING MINUTES**  
**November 16, 2009**

A workshop meeting of the New Durham Board of Selectmen was called to order at 10:08 a.m. in the upstairs conference room at the Town Hall located off Main Street.

**Present:**

Chairman Ron Gehl  
Selectman David Bickford  
Selectman Theresa Jarvis

**Also Present:**

April Whitaker, Town Administrator  
Vickie Blackden, Financial Assistant

**Account 4312 ~ Highway Department**

The Board met with Road Agent Mark Fuller & Executive Assistant Cathy Orlowicz. Mr. Fuller noted that he had left the salary line alone pending the Board's decision on pay increases. The equipment rental line was discussed due to a \$10,000 increase, needed this year are: gravel crushing ~ approximately 7000 tons, a week of tree removal and excavator rental. A computer purchase estimated at \$1,500 was moved from the Highway Department Budget to the Office System Maintenance Expendable Trust. The gas line increased due to a higher projected cost per gallon (2.75 up from 2.25). Diesel decreased due to less gallons needed ~ GWRS has not been using as much. The salt line is decreased due to a drop in cost ('10@56.10 per ton, 09 @62.73per ton), and 300 less tons needed. RA Fuller is currently mixing sand & salt in a 12 to 1 ratio for cost saving with no noticeable difference on the roads. The tar line is up \$10,000 as many roads need chip & crack sealing.

At this time Chair Ron Gehl wished to bring up a procedural point. He informed the meeting that the final blessing of the budget would only occur during a business meeting and not during a workshop. Right now the BOS is only forwarding a recommendation to the Budget Committee.

- **Motion by Selectman Jarvis to recommend to the Budget Committee, the Highway Budget as presented less all compensation lines at 334,720, Seconded by David Bickford, vote 3-0.**

A five minute Recess was called.

**Account 4915 ~ CRF Road Reconstruction**

Road Agent Mark Fuller presented his Road Surface Management Plan with the help of Cathy Orlowicz. Mr. Fuller expressed that his goal was to get the most out of the Town's roads over the longest period of time for the smallest cost. He explained how all the Town roads were inventoried and their condition noted. The idea is to work on the good

roads first. The program he came up with was more than he wanted to spend, but would be less expensive than the alternate bonding option. It would extend 7-10 years.

Ron Gehl noted the sticker shock, but found the review well done for the 5-year Road Repair Plan noting that it required an average \$300,000 per annum for the next 5 years to accomplish the work as outlined for the town's infrastructure. He pointed out a decision would be made at a later meeting for Capital Reserve review.

Mr. Fuller brought up the replacing the green pickup truck. He inquired if he could remain within budget would an upgrade to a 1 ton with a platform be possible? It was discussed but no decision was made at this time.

#### **Account 4324 Solid Waste**

Mark Fuller presented the Solid Waste Budget. Demo costs are down due to decreased construction and debris and the enforcement of the Town's roll-off policy. Mr. Fuller reminded the Board that next September the solid waste & demo disposal needs to be put out to bid. The Waste Management Contract will expire 12/31/2010. Mr. Fuller feels that our biggest problem is trucking. He is looking for a way to reduce that cost but with no change at this time. Many Solid Waste lines have decreased for 2010 due to more careful monitoring of the Solid Waste facility.

- **Motion by Selectman Jarvis to recommend to the Budget Committee, the Solid Waste Budget excluding compensation at \$181,399, Seconded by Chair Gehl, vote 3-0.**

#### **Account 4319 Equipment Mechanic**

David Valladares presented the Equipment Mechanic Budget. The \$20,000 grader transmission repair was discussed. The EM budget had included this amount in 2009, but due to other unexpected repairs, some of these funds have been used. The grader has the classic symptoms of transmission failure so EM is sure this repair will be necessary in the coming year. The Board decided to add a CRF line for equipment maintenance & repair. The 4915 budget would be reviewed in its entirety at a later meeting. Mr. Valladares is going to do several repairs out of the '09 budget that he had scheduled for '10, which will enable the BOS to decrease 2 lines: 634 ~ \$200 & 662 ~1,200.

- **Motion by Selectman Jarvis to recommend to the Budget Committee, the Equipment Mechanic Budget, excluding compensation at \$100,000, seconded by David Bickford, vote 3-0.**

#### **Account 4210 Police**

Police Chief Shawn Bernier presented the Police Department Budget along with Executive Assistant Kathryn Woods & Corporal Reginald Meattay. Chief Bernier stated his goals and objectives for 2010, including trying to balance the needs of the residents

against the cost to provide these services. Chief Bernier needs more space to conduct police business as the department has outgrown its original building. He would like to implement the second phase of the officers' equity increase. He also has the option of 50% grant funding to place a video system in one of the cruisers. The Animal Control Budget had been absorbed into the Police Department at this time.

Corporal Meattley gave an informative presentation about what the Police Department does and how this benefits the Town.

The budget was presented with minimal increases.

Budget 4299 & 4414 were also discussed.

- **Motion by Selectman Jarvis to recommend to the Budget Committee, the Police Budget, excluding compensation at \$37,825, Seconded by David Bickford, vote 3-0.**
- **Motion by Selectman Jarvis to recommend to the Budget Committee, the line 01-4414-10-811 ACO Care & Service at \$1,500, Seconded by David Bickford, vote 3-0.**
- **Motion by Chair Gehl to recommend to the Budget Committee, the Other Public Safety Budget, excluding dispatch services at \$7,800, Seconded by Terry Jarvis, vote 3-0.**

CIP Items were discussed but decisions will be reached at a later date.

#### **Reconvening at 5:30 pm**

#### **Account 4290-40 Forestry Portion of Emergency Management**

Dave Stuart presented the Forestry Budget. The equipment maintenance line & equipment line were reviewed and a decision was made to make purchases out of the '09 budget which would decrease both lines in the '10 budget by \$500 to \$1000. Protective Clothing increased to \$1600.00. This will not effect the bottom line, as there is offsetting revenue of \$800.00 due to a grant.

- **Motion by Chair Gehl to recommend to the Budget Committee, the Forestry Portion of the Emergency Management Budget at \$8700, seconded by David Bickford, vote 3-0.**

#### **Account 4220 Fire**

Fire Chief Peter Varney presented the Fire Department budget with backup by Paramedic Jon Roy. It was noted by Selectmen Jarvis that a comprehensive review of the compensation would need to be conducted at a later date.

Due to the lateness of the hour the Fire Department Budget presentation was not finished ~ to be re-scheduled at a later date.

- **Motion by Chair Gehl to adjourn at 6:50 p.m., seconded by Jarvis, vote 3 - 0**

*Respectfully submitted,  
Vickie Blackden*

***Next Meeting: 6:00 PM Monday, November 23, 2009  
at the Town Hall.***

A video recording of this meeting is on file with the Office of the Town Clerk, is available for public viewing during normal business hours, and will be retained in accordance with the New Hampshire Municipal Records Board rules established under RSA 33-4:4, or for a minimum of 24 months.